**NH Association of School Principals Executive Board**

**Meeting Minutes**

**Friday, October 11, 2019**

**Opening**

The regular meeting of the NH Association of School Principals Executive Board was called to order at 9:00am on Friday, October 11, 2019 in the John B. Andrews Conference Room of the HealthTrust Building, 25 Triangle Dr., Concord, NH by Jeff Drouin, President.

**Present**

Bridey Bellemare  
Carpentino, Kim  
Drouin, Jeff  
Frew, Jerry  
Fox, Bill  
Levesque, Dave  
Machado, Karen  
McGowan, Bill  
Nelson, Robert  
Osburn, Adam  
Sousa, Chris  
Suarez, Missy  
Tetreault, Kathy

**Topics Discussed**

- Board Representation matters at PD events
- Network Meetings – This year we changed to a new venue at The Centennial Inn, in Concord. First meeting had Grades K-12 represented with a focus on Dare to Lead, by Brene Brown.
- Regional Meetings – Questions raised about how NHASP interacts with our membership, what are the membership benefits, and how we disburse information coming from the national organization. Geskus said they will provide snacks, etc. for meetings. NHASP to work on, through PD committee, themes that are applicable in all regions.
- Social Media – New Facebook page activated. We will add a Twitter account that the Board has access to and can post updates.
- Bylaws – Board revised and adopted our Bylaws in January. Please reach out to Bridey or Jeff if you have questions. Formal elections were held in the spring according to Article 6: Elections and Nominations. Board positions now have
staggered, rotating terms. Article 7 and 8 outline the duties of the President and Executive Director, respectively. Article 10 provides a framework of how we manage our fiscal state. It is imperative that everything is transparent for our members. We need to review budgets and budget drivers, including, understanding the process and answering all questions. Policy Manual will be next to update by the Board.

- Membership marketing – Looking at several web-based membership software companies to integrate a member only login area to our NHASP.org website. Initiate a membership drive as a regional challenge where regional reps would push out and have talking points to refer to.

- Legislative updates – Bridey has added a section for updates to her weekly eblasts. We have contracted Nicole Heimark to provide training for the Board relative to the development of policy drivers we align with as an organization. Jan to May is the critical legislative timeframe. We need to rely on membership to have a voice and a presence at the table. We will be working towards defining what we stand behind as an organization. Process to be worked on to stay informed, tiers or offshoots of ad hoc committees. What does our advocacy, both written and verbal, look like? We will have a plan and then that can be a driver for professional development for the following year. Jerry Frew and Bridey Bellemare are members of the Commission to Study School Violence and student discipline. The Suicide Prevention Bill was signed into law this August and will be implemented by July 2020.

- NHSAA – Their 2019 Innovations in Learning Conference is October 29-30th. Concurrent session will feature ELO student success stories with high school students presenting from several NH schools. Registration for the Christa McAuliffe Transforming, Teaching, & Technology Conference is now open. NHASP member Jay Parent is a spotlight speaker. They will look for opportunities to cosponsor events with us next year. A recurrent theme at the state board is charter schools. Federal government awarded grant money to 3 states, one of the 3 being NH, creating 27 new opportunities to fund charter schools. This raises questions on how districts can access that money. Upcoming challenge is new appointments to state boards because of expiring terms. In order to create positive messaging, they are looking for administrators to give a 3-minute update on great things happening at their schools at future State Board of Education meetings.

- Good things heard in the field about the upcoming Legal seminar. Change in venue for Leadership Academy to Portsmouth from Mt. Washington has been positively received as well.
Executive Director Report

- We have continued to restructure the internal systems within our organization.
- ED has travelled all over NH to meet with superintendents, institutions of higher ed, and other like-minded organizations, to establish partnerships.
- The Association is a 501c6 organization while our Foundation is a 501c3. Because of this, we are looking to maintain rather than dissolve our Foundation at this time.
- Networking with legislators has continued, letting them know we are back at the table. The State is focusing on issues related to mental health, grand-families, school violence, and school discipline.
- Leadership Academy – Based on input received during the 2019 Academy, we changed the venue to the Portsmouth Sheraton. We brought in a contract negotiator to guide us in understanding the process and to find and cut hidden costs. Discussion to continue on changing future Leadership Academy dates from June to July. We have booked our speakers, are beginning to set up the learning strands, and looking to include instate presenters. For entertainment, Geskus is sponsoring an Isle of Shoals boat ride on the first night of the Academy. A comedian is booked for the second night. The price of attending the Academy will include meals and entertainment for the attendee. Hotel and parking will remain separate.

Treasurer Report

Fiscal Year 2019-2020 proposed. Increasing membership and sponsorship are main income drivers. We have been granted $30,000 from DOE Federal Title funds to focus on Leadership and a sponsor meeting is planned for Monday, October 21st. Motion to approve the budget made by Chris Sousa, seconded by Karen Machado. After no discussion, all in favor, budget was approved.

Goals & Priorities

- Establish a **Professional Development committee** to conduct research and support directives. Try to reach different cohorts that haven’t had as much support previously, such as Aspiring Leaders, where we support the pipeline from teacher to superintendent. PD committee will consist of someone from each region. We will try to get our PD calendar set by June to allow school leaders time to incorporate PD options into their 2020-2021 school calendar. **Board members:** Karen Machado, Missy Suarez, Dave Levesque
- Establish a **Marketing committee** to look at the mission and vision of our organization. We are in the process of rebranding ourselves - who are we, what are we about, what is our why? We need to define our benefits, support the
profession, and increase rigorous learning of leadership. **Board members:** Adam Osburn, Bob Nelson

- Establish a **Legislative Advocacy committee. Board members:** Kim Carpentino, Chris Sousa, Bill McGowan
- Establish a **Communications committee** to improve on the flow and distribution of information to our members. Create a google doc for board members to use to sign up for NHASP meetings and events that they will attend. **Board Members:** Kathy Tetreault, Jeff Drouin

**Agenda for Next Meeting**
Legislative training for 2 hours, followed by 1 hour of committee work. Committees will electronically communicate before next meeting to coordinate committee work.

**Adjournment**
Meeting was adjourned by Jeff Drouin, President. The next meeting will be 9:00am on Friday, November 8, 2019, at the HealthTrust Building, 25 Triangle Dr., Concord, NH.

Minutes submitted by: Terri Fischer

Approved by: